



Recruitment of Executive – Sales and Operations (ESO) (on Contract) - 2024-25

Instructions for Document Verification & Pre-Recruitment Medical Test

You are required to undergo Document Verification (DV) and Pre- Recruitment Medical Test (PRMT) as part of further selection process. You may accordingly report for DV and PRMT at the center on the date and time mentioned in email communication sent to you. Details of the contact person and the venue for reporting for the medical examination are given in **Annexure I** ([click here](#)). The list of documents to be brought for document verification is given in **Annexure II** ([click here](#)). Any request for change in the date and center for DV or PRMT will not be entertained. Your final selection will be subject to you being found medically fit as per Bank’s Medical Fitness Standards and/or by the Bank’s Medical Officer at Corporate Office, Mumbai, subject to fulfillment of all other eligibility criteria with regard to age, qualification, etc. as stipulated in the advertisement

Kindly note that you have to pay the ‘**Standard**’ expenses (in range of Rs.800/- to Rs.1000/-) for medical test, which will be reimbursed to you by the Bank on submission of original bills only after joining the Bank. Other expenditure incurred on account of traveling / lodging / boarding etc. will have to be borne by you and the same will not be reimbursed by the Bank. In case the medical examination spills over to next day or further, you may be required to stay at that center for such period.

For any further queries, you may send e-mail to rec.executive@idbi.co.in. Please note that all communications should contain your *Registration Number* and *subject* as “DV & PRMT: Recruitment of Executive-2024-25”.